



# Baid Leasing and Finance Co. Ltd.

Regd. Office: "Baid House", 2nd Floor, 1-Tara Nagar, Ajmer Road, Jaipur-06 Ph:9214018855  
E-mail: [baidfinance@baidgroup.in](mailto:baidfinance@baidgroup.in) Website: [www.balfc.com](http://www.balfc.com) CIN: L65910RJ1991PLC006391

## **NOTICE OF 24<sup>TH</sup> ANNUAL GENERAL MEETING, BOOK CLOSURE AND REMOTE E-VOTING INFORMATION**

The notice is hereby given that:

- i. the 24<sup>th</sup> Annual General Meeting ["AGM"] of the Members of the Company will be held on **Saturday, the 18<sup>th</sup> day of July, 2015 at 04.00 P.M.** at its Registered Office at "Baid House", IInd Floor, 1, Tara Nagar, Ajmer Road, Jaipur 302 006 to transact the business as set out in the Notice of AGM;
- ii. electronic copies of the Notice of AGM along with the Annual Report for 2014-15 have been sent, in terms of Sections 101 and 136 of the Companies Act, 2013 ["the Act"] read with the relevant rules made thereunder through electronic mode by Central Depository Securities Limited (CDSL) on June 24, 2015 to those shareholders who have registered their email address. The physical copies of the Annual Report along with the Notice of AGM were dispatched to all the shareholders at their registered address on or before June 24, 2015;
- iii. pursuant to the provisions of Section 91 of the Act, Rule 10 of The Companies (Management and Administration) Rules, 2014 and Clause 16 of the Listing Agreement, the Register of Members & Share Transfer Books of the Company will remain closed from Friday, 17<sup>th</sup> July, 2015 to Saturday, 18<sup>th</sup> July, 2015 (both days inclusive) for the purpose of the AGM;
- iv. pursuant to the provisions of Section 108 of the Act, Rule 20 of The Companies (Management and Administration) Rules, 2014 (as amended) and Clause 35B of the Listing Agreement, the Company is providing its members facility to exercise their right to vote on resolutions proposed to be passed at the said AGM. The members may cast their votes using an electronic voting system from a place other than the venue of the meeting ("remote e-voting"). The Company has engaged the services of CDSL as the agency to provide e-voting facility.
- v. a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. July 11, 2015 only shall be entitled to avail the facility of remote e-voting or voting by ballot at the AGM.

The detailed procedure/ instructions for remote e-voting are contained in the Notice of the AGM. In this regard, the Members are further notified that:

- (a) the remote e-voting shall commence from 10.00 A.M. on Tuesday, July 14, 2015 and ends on 05.00 P.M. on Friday, July 17, 2015;
- (b) the remote e-voting shall not be allowed beyond 5.00 P.M. of Friday, July 17, 2015.
- (c) the facility for voting through ballot paper shall be made available at the AGM;
- (d) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again;
- (e) the Notice of AGM and annual report 2014-15 of the Company is available on the Company's Website [www.balfc.com](http://www.balfc.com) and also on the CDSL's website i.e. [www.cdslindia.com](http://www.cdslindia.com);
- (f) any person who acquires shares of the Company and becomes member of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date i.e. July 11, 2015 may obtain the login ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). However, if a person is already registered with CDSL for e-voting then existing user ID and password can be used for casting vote.
- (g) any query/grievances pertaining to E-voting can be addressed to: Mr. Wenceslaus Furtado, Deputy Manager, CDSL, 17th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400001; email: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com); 18002005533.

**Place: Jaipur**  
**Date: 24.06.2015**

**For Baid Leasing and Finance Co. Ltd.**  
**SD/-**

**CS Namrata Sajnani**  
**Company Secretary &**  
**Compliance Officer**