



Baid Finserv Limited

(Formerly known as "Baid Leasing and Finance Co. Ltd.")

Regd. Office: "Baid House", IInd Floor, 1-Tara Nagar, Ajmer Road, Jaipur-06 Ph: 9214018855

E-mail: baidfinance@baidgroup.in Website: www.baidfinserv.com CIN: L65910RJ1991PLC006391

Folio/DP ID & Client ID No: _____

October 07, 2023

Name of the Sole / First Holder: _____

Address: _____

Dear Shareholder(s),

Sub: Compulsory transfer of Equity Shares and Dividend of the Company to the Investor Education and Protection Fund (IEPF).

This is to inform you that as per Section 124(5) of the Companies Act, 2013 ("the Act"), all unpaid or unclaimed dividends for a period of seven years are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. The Company has regularly uploaded on its website and also on the website of the Ministry of Corporate Affairs, Government of India, full details of unpaid or unclaimed dividends from time to time, as required by law.

Pursuant to the provisions of Section 124 (5) & (6) of the Companies Act, 2013 and Investor Education and Protection Fund (IEPF) Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016 (the Rules); the Company is required to transfer:-

- (i) Dividend amounts which remain unclaimed / unpaid for seven years; and
- (ii) Equity shares on which dividend amounts have not been claimed for seven consecutive years; to IEPF.

From our records we find that dividend against equity shares held in your name remains unpaid/unclaimed for a period of seven consecutive years commencing from the financial year 2016-17, we request you to claim the unpaid/unclaimed dividends for the financial years from 2016-17 to 2022-23 due to be paid to you by sending a written application along with (a) self-certified copy of PAN Card; (b) a cancelled cheque of your registered bank account; and (c) the original un-encashed Dividend warrant to MCS Share Transfer Agent Limited, Registrar and Share Transfer Agent of the Company or to the Company's Registered Office. The said application should reach the Company on or before **November 15, 2023** so as to enable us to submit your request to the bankers for transfer by NEFT or issuance of Demand Draft. In case no claim is received with respect to the above dividend, the shares (whether held in physical or electronic form) will be transferred by the Company to the Demat Account of the IEPF Authority.

In case we do not hear anything from you on this intimation letter by **November 15, 2023**, we shall, with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account by the due date, i.e. **November 27, 2023** as per procedure stipulated in the Rules, without any further notice.



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Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

The shareholders may note that in the event of transfer of shares and the unclaimed dividends to IEPF, concerned shareholder(s) are entitled to claim the same from IEPF by submitting an online application in the prescribed ‘Web Form IEPF-5’, detail(s) of the same is available on the website IEPF Authority at www.iepf.gov.in and sending a physical copy of the same, duly signed to the Company at its Registered Office along with requisite documents enumerated in ‘Web Form IEPF- 5’ and by following the procedure as prescribed in the Rules.

Further, In case of any query or assistance, please feel free to contact the Company/ MCS Share Transfer Agent Limited at the address /email /telephone number as given below:-

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1-Tara Nagar, Ajmer Road, Jaipur-302006

Contact No.:- 9214018855

Email Id:- cs@baidgroup.in

Website: www.baidfinserv.com

MCS Share Transfer Agent Limited

F-65, 1st Floor, Okhla Industrial Area,

Phase-I, New Delhi-110020

Contact No.:- 011-41406149

E-Mail Id:- admin@mcsregistrars.com

Website: www.mcsregistrars.com

Thanking you.

Yours faithfully,

For Baid Finserv Limited

Sd/-

Surbhi Rawat

Company Secretary & Compliance Officer

M. No.: A49694